

## Addendum No. 1 to contribution agreement ENI/2019/405-178

### Amendment to Annex I Description of the Action

The following modifications are introduced into the Description of the Action:

Reference to the structure of the document	Modifications
Line 6 "End date"	<p>Line 6 End date shall be replaced as follows: "End date of the implementation period: 13 October 2021"</p>
Brief description	<p>Section "Brief description" shall be complemented as follows:</p> <p>"In the first half of 2020, the PRP project has conducted activities and delivered important results in line with the project document and work plan. During the June steering committee meeting, the continued course of the project was confirmed, and an adjustment of the budget was made. During the second half of 2020, some of the activities foreseen in the work plan have experienced a delay in their implementation. Besides challenges due to the COVID-19 health pandemic, reasons for the delay include the resignation of the Head of the VRU Secretariat and a subsequent change in priorities by the acting leadership; a perceived security concern regarding the contractor selected for the previously agreed VRU internal IT audit; a delay in decision-making by the VRU leadership on the continuation of key activities, due to coronavirus infections among key political decision makers.</p> <p>The extension will enable completion of planned activities and achievement of expected deliverables under all three Components, including support to introduction end-to-end legislative process and improvement of legislative planning, strengthened oversight functions based on the developed recommendations and results of the support to 8 pilot committees; finalization and support to implementation of the Strategic Development Plan for the VRU Secretariat as well as its first year operational Action Plan; and follow-up on the capacity development of the VRU Secretariat and its staff; implementation of comprehensive parliamentary educational programme and the VRU Communication Strategy.</p> <p>Besides delivering key activities, the extension will also allow the project to deliver assistance through the Parliamentary Reform Office, which has been created within the PRP."</p>
I. Development challenge	<p>Section "I. Development challenge" shall be complemented as follows:</p> <p>"On 29 August 2019, the new parliament started the 9th convocation. Mr. Dmytro Razumkov became the Chairperson of the Parliament. However, the progress of the parliamentary reform remained slow. Various reasons have been given for this, including staff capacity, lack of political will for change, and rigidity of the VRU legislative framework. The number of bills passed did not increase significantly. The so-called "turbo regime" was more about the speed of adoption of laws but did not affect the total number of laws processed. Some point changes to the VRU RoP were introduced, for example, the improvement of the electronic document management in the VRU, including the introduction of e-document flow and e-law system. Further, one of the recommendations set out in the VRU Roadmap for Internal Reform was realized, with the number of VRU Committees being reduced to 23 from 27 during the previous convocation.</p> <p>The practice of using a large number of amendments to delay the passing of draft laws continued until the adoption of simplified procedures for considering bills –</p>

	<p>also dubbed the “anti-spam law” in May 2020.</p> <p>VRU Secretariat has made significant steps to modernise the services provided to the MPs. The introduction of e-Parliament tools (e.g. document management system) and electronic workflow for the legislative process are leading to a substantial change in working processes and practices at the VRU.”</p>
<p>I. Development challenge                  Sub-section "Challenges and Lessons Learnt"</p>	<p>Sub-section "Challenges and Lessons Learnt" of section "I. Development challenge" shall be complemented as follows:</p> <p><u>“During the implementation of the Parliamentary Reform Project from February 2019 – January 2021, several additional lessons were identified:</u></p> <p>1) Support from the Chairperson of the Verkhovna Rada and Deputy Speakers of the Verkhovna Rada, the Head of the VRU Secretariat, as well as broad support from the staff of the Verkhovna Rada at different levels, is important for making progress with parliamentary reform. The need for support became especially evident after the resignation of the former Head of the VRU Secretariat Mr. Shtuchnyi in July 2020. Given the circumstances, the project team assessed possible risks by considering the need for ensuring the inclusive approach from the VRU stakeholders. The project team adjusted the coordination with VRU stakeholders, in order to ensure the delivery of results (through increased consultations both with mid-level and senior VRU officials).</p> <p>2) A highly politicized approach of the MPs and factions to the discussion of procedural aspects of VRU activities resulted in numerous legislative initiatives aimed at the amendment of the VRU Rules of Procedure. The VRU continues to be faced with an overwhelming legislative workload which needs to be addressed within the VRU Rules of Procedure. Consultations held by the Speaker with the leaders of the parliamentary factions unveiled a lack of support and political will to move ahead with a comprehensive revision of the VRU Rules of Procedure. A step-by-step approach was used to address the most vital issues of the legislative process and parliamentary oversight, resulting in amendments to the Rules of Procedure. By the middle of 2020, the First Deputy Chairperson took the lead on the improvement of the legislative process resulting in the development of the draft law on Legislative Framework (not registered yet).</p> <p>3) The VRU formalized approval (at the level of VRU Leadership, responsible Committee or Working Group on Parliamentary Reform) is required for all developed recommendations and proposals on the scope and format of necessary amendments to legislation.</p> <p>4) A security concern regarding the contractor selected for the previously agreed VRU internal IT audit put on hold most of the activities aimed at supporting the implementation of the e-Parliament Strategy.”</p>
<p>II. Strategy                  Sub-section "Project phases"</p>	<p>Sub-section "Project phases" of the section "II. Strategy" shall be complemented as follows:</p> <p><b>“Third implementation phase (as part of the extension of the implementation period from mid-February to mid-October 2021)</b></p> <p>The focus of the phase will be on restoring a structural dialogue on the parliamentary reform issues in line with the initial implementation approach. The key activities under this phase will be built around advisory support provided by the core project team and PRO to the VRU with major focus on:</p> <ul style="list-style-type: none"> <li>- ensuring regular policy dialogue on parliamentary reform issues, including improving the legislative process and parliamentary oversight (Component</li> </ul>

	<p>1),</p> <ul style="list-style-type: none"> <li>- capacity development of the VRU Secretariat in terms of its key horizontal functions (Components 2 and 3)."</li> </ul>
<p>III. Results and Partnerships</p> <p>Sub-section "Expected Results"</p>	<p>Sub-section "Expected Results" of the section "III. Results and Partnerships" shall be complemented as follows:</p> <p>"Work Plan for the project's third implementation phase is provided in Appendix 4 to the Description of the Action."</p>
<p>III. Results and Partnerships</p> <p>Sub-section "Resources Required to Achieve the Expected Results"</p> <p>Point "1. Core Project Team"</p>	<p>Point "1. Core Project Team" of the sub-section "Resources Required to Achieve the Expected Results" of the section "III. Results and Partnerships" concerning Senior International Parliamentary Advisor shall be complemented as follows:</p> <p>"During the project's third implementation phase the involvement of the international advisor is limited to a part-time engagement during 6 months and will be linked to providing quality assurance to the work of the project team, as well as strategic policy advisory services to the Parliament."</p>
<p>III. Results and Partnerships</p> <p>Sub-section "Resources Required to Achieve the Expected Results"</p> <p>Point "2. Parliamentary Reform Office Team"</p>	<p>After second paragraph of the point "2. Parliamentary Reform Office Team" of the sub-section "Resources Required to Achieve the Expected Results" of the section "III. Results and Partnerships" shall be complemented as follows:</p> <p>"For the third implementation phase the position of the PRO Head is not foreseen, and the PRO activities will be managed by the PRO Deputy Heads under the general coordination of the Project Coordinator with no new recruitment for the PRO Head position envisaged."</p>
<p>III. Results and Partnerships,</p> <p>Sub-section "Resources Required to Achieve the Expected Results"</p> <p>Point "3. Other short-term expertise"</p>	<p>Point "3. Other short-term expertise" of the sub-section "Resources Required to Achieve the Expected Results" of the section "III. Results and Partnerships" shall be complemented as follows:</p> <p>"No international short-term expertise is foreseen during the project's third implementation phase."</p>
<p>III. Results and Partnerships</p> <p>Sub-section "Resources Required to Achieve the Expected Results"</p> <p>Point "Resources required: Purchases, equipment and facilities"</p>	<p>Point "Resources required: Purchases, equipment and facilities" of the sub-section "Resources Required to Achieve the Expected Results" of the section "III. Results and Partnerships" shall be complemented as follows:</p> <p>"During the project's third implementation phase it is envisaged that the project will procure and transfer to the VRU Secretariat equipment for training and media activities. No office space will be rented throughout the project's third implementation phase."</p>
<p>III. Results and Partnerships</p> <p>Sub-section "Resources Required to Achieve the Expected Results"</p>	<p>Point "Risks and Assumptions" of the sub-section "Resources Required to Achieve the Expected Results" of the section "III. Results and Partnerships" shall be complemented as follows:</p> <p>"The above assumptions remain valid for the project's third implementation phase."</p>

Point "Risks and Assumptions"		
V. Results Framework	The table with targets for output indicators is complemented as follows:	
	OUTPUT INDICATORS <sup>[1]</sup>	TARGETS 2021 (Oct)
	1.1 Number of VRU staff that built skills on pre- and post-legislative scrutiny ((Secretariat and committees' members, MPs assistants) ), as well as on upgraded legislative drafting requirements and guidelines (MPs and assistants to MPs)	100
	1.2 % of draft legislation (e.g with a particular focus on AA implementation) which comply with the requirements related to legislative drafting, as well as pre- and post-legislative scrutiny	35
	1.3 % of implemented measures from the Committees' oversight plans	50
	2.1 Percentage of Human Resources Strategy implemented based on annual planning	60%
	2.2 Number of effective HRM practices implemented	6
	2.3 Extent to which revised structure of the VRU Secretariat reflects conclusions of the functional review and internal processes analysis	yes
	2.4 Percentage of Secretariat staff that strengthened their skills in various relevant areas through online training programmes	50
	2.5 Number of online training curricular developed by the project	18
	3.1. Rate of the Communication Strategy implementation based on annual planning	70%
	3.2 Number of IT-solutions for digital legislative process developed and implemented ( e-draft law, e-committee, MP e-office, Eurovoc)	n/a
	3.3 Percentage of MPs regularly using e-office	n/a
	3.4 Number of men and women, girls and boys that built their knowledge on the work of Rada through targeted civic engagement activities (offline and online)	(new 40,000)

X. Appendixes	Section “X. Appendixes” shall be complemented as follows: “4. Work Plan for the project’s third implementation phase (extension from mid-February to mid-October 2021” <sup>1</sup>
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<sup>1</sup> Appendix 4 is provided below.

**Appendix 4 to the Description of the Action: Work Plan for the project's third implementation phase from mid-February to mid-October 2021**

#	Tasks	Expected Deliverables	Pre-conditions/challenges/ how to overcome them at technical level and at political level	PRP/PRO input	Partners at the VRU	Completed by	Future strategic objectives: how can extension contribute to it?
<b>1.1</b>	<b>Improvement of the legislative process (#WellTunedRada)</b>						
1.1.1	Support the VRU, Parliamentary Committees, and VRU Secretariat in introducing the end-to-end legislative approach.	<ul style="list-style-type: none"> <li>● Hands-on support to the finalization of the draft law on Legislative Framework:                             <ul style="list-style-type: none"> <li>- Review of the draft law based on the comments from stakeholders – <i>February</i>;</li> <li>- preparing necessary analytic materials, including evidence-based statistics – <i>February</i>;</li> <li>- conducting series of dedicated discussions with the stakeholders, development of the presentation on the key novels of the draft law for the discussions - <i>February</i>;</li> <li>- reviewing the draft law based on the results of the discussions with the stakeholders – <i>February</i>;</li> <li>- facilitating registration of the draft law in the VRU – <i>March</i>;</li> <li>- consultations with the main committee on preparation of the draft law for the first reading - <i>March–April</i>;</li> <li>- analysis of the proposals and</li> </ul> </li> </ul>	<p>Further political leadership of the First Deputy Chairperson and commitment to register the draft law on Legislative Framework (planned by the end of February 2021).</p> <p>Commitment of the Government (Ministry of Justice) to cooperate in the process of development of the draft law to ensure legal and methodological coherence of this legislative initiative.</p> <p>Registration of the draft Law on Legislative Framework.</p>	<p>Specialist on Legislative Process and Parliamentary Oversight</p> <p>PRO Deputy Head on Legislative Processes and Parliamentary Oversight</p>	<p>Secretariat of the VRU</p> <p>Committee on Rules of Procedure</p> <p>Main Legal Department</p>	<p>30 September 2021</p>	<p>Legal framework for the end-to-end legislative process and legislative planning is developed and adopted.</p>

		<p>amendments submitted before the second reading – <i>May-July</i>;</p> <ul style="list-style-type: none"> <li>● Hands-on support to consideration and adoption of recommendations on legislative planning, including recommendations for an internal regulation on preparation and monitoring of implementation of the VRU Plan of Legislative Work:                     <ul style="list-style-type: none"> <li>- Developing a template for submission of proposals to the VRU Plan on Legislative Work - <i>February</i>;</li> <li>- Developing a template for reporting on the implementation of the VRU Plan of Legislative Work - <i>February</i>;</li> <li>- Organizing a peer review with the VRU staff on the implementation of the 2020 VRU Plan of Legislative Planning and identification of the lessons learned - <i>February</i>;</li> <li>- Organizing a peer review with the VRU staff on the 2021 VRU Plan of Legislative Work (in terms of consistency with the developed recommendations on improving legislative planning) - <i>March</i>;</li> <li>- Conducting discussion on developed proposals: recommendations of the project, developed templates and draft legislative amendments on planning, draft internal regulation</li> </ul> </li> </ul>	<p>Further political leadership of the First Deputy Chairperson and Committee of the Rules of Procedure; commitment to register the draft amendments on legislative planning.</p> <p>Commitment of the Government (Ministry of Justice) to cooperate in the process of development of relevant regulations to ensure legal and methodological coherence of legislative planning.</p> <p>Registration of the draft law on amending the VRU Rules of Procedure on legislative planning.</p>	<p>PRO Expert on Legislative Planning and Monitoring</p>			
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		<p>on the VRU Plan of Legislative Work - <i>March</i>;</p> <ul style="list-style-type: none"> <li>- Finalising draft amendments to the VRU RoP, Law on Committees on planning of legislative work (based on the Recommendations developed by the project and latest proposals from the Committee on Rules of Procedure) and draft internal regulation based on the results of the discussion – <i>April-May</i></li> <li>- Facilitating registration and adoption of draft amendments to the VRU RoP by the VRU – <i>June - September</i>.</li> </ul> <ul style="list-style-type: none"> <li>● Preparation and organization of at least 4 sessions of high-level policy dialogue on parliamentary reform priorities as part of the assessment and potential update of the VRU Roadmap for internal reforms and capacity building – <i>March-October</i>.</li> </ul>	Commitment of the VRU stakeholders to participate and contribute to the strategic discussions.	Senior Parliamentary Advisor PRO Deputy Heads Other project staff			
<b>1.2</b>	<b>Strengthening parliamentary oversight, facilitating new practices of cooperation and coordination between legislative and executive powers (#OversightRada)</b>						
1.2.1	Development and support in implementation	<ul style="list-style-type: none"> <li>● Hands-on support to introduction of new planning approach for committees based on the developed recommendations and lessons learned</li> </ul>	Reluctance of the parliamentary committees to introducing new template	Specialist on Legislative Process and Parliamentary	Secretariats of the Parliamentary	30 September 2021	Adopted legal framework for parliamentary oversight



	<p>of the oversight plans for the VRU and Parliamentary Committees.</p>	<p>from pilot committees (on planning oversight activities):</p> <ul style="list-style-type: none"> <li>- Conducting discussions with the pilot committees and key departments of the VRU Secretariat on the developed template and results of the piloting of the parliamentary oversight activities in 8 VRU Committees; identifying the lessons learned and next steps on implementation - <i>March</i>;</li> <li>- Updating the template based on the committees' input and mechanism of its approval;</li> <li>- Briefing committees' representatives on the purpose of the new template - <i>April</i>;</li> </ul> <ul style="list-style-type: none"> <li>● Finalisation of proposals on legislative amendments on strengthening parliamentary oversight based on the recommendations of the Guide on parliamentary oversight and facilitating their registration and adoption:                     <ul style="list-style-type: none"> <li>- Conducting discussions with key VRU stakeholders on the recommendations of the Guide on Parliamentary Oversight and on the legislative proposals considering recent legislation - <i>March</i>;</li> <li>- Updating the developed legislative proposals on strengthening parliamentary oversight based on the results of the discussion - <i>May</i>;</li> </ul> </li> </ul>	<p>due to the enhanced workload on committees' staff.</p> <p>Further political leadership of the Chairperson; commitment to register the draft amendments on legislative planning.</p> <p>Commitment of the Government (Ministry of Justice) to cooperate in the process of development of relevant regulations to ensure legal and methodological coherence of interaction between the Parliament</p>	<p>Oversight PRO Deputy Head on Legislative Processes and Parliamentary Oversight                  PRO Expert on Parliamentary Oversight</p>	<p>Committees Chairperson's Office</p>		<p>provides a basis for strategic planning and effective implementation of parliamentary oversight activities, as well as follow-up measures (necessary legal or policy changes adopted by the Parliament, etc.)</p>
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		<ul style="list-style-type: none"> <li>- Preparing supporting documents, statistics for the draft legislative amendments - <i>May</i>;</li> <li>- Supporting the consideration phase of the draft law by the VRU after registration: support to the main committee) – <i>June-September</i>.</li> </ul>	<p>and Government.</p> <p>Registration of the draft law on amending the VRU Rules of Procedure on parliamentary oversight.</p>			
1.2.2.	Introduction of new practices of cooperation and coordination between the VRU Secretariat and the CMU Secretariat regarding monitoring of implementation by the CMU of the VRU decrees	<ul style="list-style-type: none"> <li>● Analysis of the issue with implementation by the CMU of the VRU decrees stipulated in the VRU official acts, identification of the key obstacles associated with institutional capacities, current legal regulation and procedures; development of recommendations for further improvement of the coherent interaction between the VRU and the CMU in the sphere of effective implementation of the VRU decrees by the CMU.</li> </ul>			30 September 2021	
1.2.3.	Support to introduction of the system of publications of MPs' appeals (inquiries) and obtaining of relevant replies	<ul style="list-style-type: none"> <li>● Analysis of the current system of publication of MPs' requests, assessment of the feasibility to scale such system to the application for publication of MPs appeals (inquiries), development of relevant recommendations based on the provided analysis and assessment regarding necessity in publication of</li> </ul>			30 September 2021	

	to it.	MPs appeals (inquiries).					
<b>2.1</b>	<b>Introducing new HRM practices (#StaffedRada)</b>						
2.1.1	Support of VRU Secretariat in implementation of HRM Strategy of VRU Secretariat	<ul style="list-style-type: none"> <li>● Providing assistance to VRU in preparation and implementation of the 2021 Action Plan of the VRU HRM Strategy:                             <ul style="list-style-type: none"> <li>- Supporting the preparation of the 2021 draft Action Plan of the VRU HRM Strategy - <i>February-March</i>;</li> <li>- Discussing the 2021 draft Action Plan of the VRU HRM Strategy with interested structural subdivisions of the VRU Secretariat - <i>March</i>;</li> <li>- Supporting the implementation of the 2021 Action Plan for the VRU HRM Strategy, including (but not limited to) – <i>May-September</i>:</li> <li>- Developing draft normative documents and information materials based on international experience foreseen by the 2021 Action Plan for the VRU HRM Strategy (after adoption);</li> <li>- Organization of events and strategic meeting for interested structural subdivisions of the VRU Secretariat related to implementing the 2021 Action Plan.</li> </ul> </li> </ul>	Adoption of the draft Law “On Parliamentary Service”.	Capacity Building Specialist PRO Deputy Head on Institutional Reform and Capacity Building PRO Expert on introducing the new HRM practices and developing the parliamentary public service	HR Department	30 September 2021	Performance of the VRU Secretariat improved following introduction of effective HRM practices (merit-based recruitment, internal transfers, in-service trainings, etc.)

2.1.2	Support the VRU Secretariat in implementing new HR practices	<ul style="list-style-type: none"> <li>● Preparing analytical documents on best practice and experiences regarding the development of two new HRM practices on talent management and personnel mobility with appropriate recommendations – <i>April</i>;</li> <li>● Discussion of the developed recommendations with the interested structural subdivisions of the VRU Secretariat – <i>April</i>;</li> <li>● Assistance the development and implementation of the two new HRM practices based on the principles on talent management and personnel mobility - <i>June</i>;</li> <li>● Monitoring and providing recommendations on the implementation for the previously adopted HRM practices (corporate culture; gender audit; quality management)– <i>August-September</i></li> </ul>		RPO Deputy Head on Institutional Reform and Capacity Building  Expert on introducing the new HRM practices and developing the parliamentary public service			
2.1.3	Support the VRU Secretariat of providing future implementations of the Law of Ukraine “On Parliamentary Public Service”	<ul style="list-style-type: none"> <li>● Hands-on support to the VRU for the finalization of the draft Law “On Parliamentary Service” for the second reading - <i>February-March</i>;</li> <li>● Support in the preparation of draft regulations necessary to implement the provisions of the Law of Ukraine “On Parliamentary Public Service” in close</li> </ul>	Adoption of the draft Law “On Parliamentary Service” .	PRO Deputy Head on Institutional Reform and Capacity Building  PRO Expert on organizational			

	(after it enters into force) <sup>2</sup>	consultations with concerned parliamentary stakeholders - <i>within 3 months after adoption of the relevant law</i> ;		development and institutional reform			
2.1.4	Follow-up to Improving the VRU Secretariat training policy	<ul style="list-style-type: none"> <li>● Finalizing the draft secondary legislation on the establishment of the new parliamentary Training Centre after the adoption of the Law of Ukraine “On Parliamentary Service” - <i>within one month after adoption of the relevant law</i>;</li> <li>● Procurement and transfer of the technical equipment for the Training Centre – <i>September</i>;</li> <li>● Finalising the draft regulations on advanced training of the VRU Secretariat civil servants and other parliamentary stakeholders in accordance with the new Law “On Parliamentary Service”, and discussion with key parliamentary stakeholders – within 3 months after adoption of the relevant law.</li> <li>● Preparing the draft Action Plan to ensure technical (secure and other requirements) and functional operation for further development of the online training platform; - June</li> <li>● Capacity development of the VRU</li> </ul>	Adoption of the draft Law “On Parliamentary Service”.	PRO Deputy Head on Institutional Reform and Capacity Building Expert on introducing the new HRM practices and developing the parliamentary public service			

<sup>2</sup> The Law of Ukraine “On Parliamentary Public Service” (registration No. 4530 of 21 December 2020) enters into force on 31 March 2021 (according to the provisions adopted in the first reading)

		Secretariat staff and other key parliamentary stakeholders through increased usage of the 18 existing online training courses (including induction webinars) - <i>March-September.</i>					
<b>2.2</b>	<b>Improving organization and performance framework of the VRU Secretariat (#StructuredRada)</b>						
2.2.1	Finalization and implementation of the VRU Secretariat Strategic Development Plan and Action Plan for its implementation	<ul style="list-style-type: none"> <li>Finalization of the Strategic Development Plan for the VRU Secretariat and discussing the plan (if necessary) during a strategic session – <i>May-June;</i></li> <li>Development of the draft Action Plan for the implementation of the VRU Secretariat Strategic Development Plan – <i>August - September.</i></li> </ul>	Commitment of the leadership of the VRU Secretariat to the finalization of the Strategic Development Plan.	Capacity Development Specialist PRO Deputy Head on Institutional Reform and Capacity Building PRO Expert on organizational development and institutional reform	Head of the VRU Secretariat HR Department	30 September 2021	Modernization of the VRU Secretariat through implementation of its Strategic Development Plan.
2.2.2	Support follow up to the implementation of VRU Secretariat functional analysis	<ul style="list-style-type: none"> <li>Preparing recommendations to identify priority tasks, notably through relevant policy dialogue meetings and communication activities, including implementation of the provisions of the future Law “On Parliamentary Service” – <i>July</i></li> </ul>	Commitment of the VRU stakeholders to participate and contribute to the strategic discussions.	PRO Deputy Head on Institutional Reform and Capacity Building  Senior			

				Parliamentary Advisor PRO Expert on organizational development and institutional reform			
<b>3.1</b>	<b>Implementation of e-Parliament Strategy (#eRada)</b>						
3.1.1	Support the VRU Secretariat and relevant parliamentary Committees in introducing digital legislative processes.	<ul style="list-style-type: none"> <li>Developing a comprehensive assessment of the implementation of the strategy 2018-2020, including institutional set-up (management, funding, etc.) and hands-on support to the VRU Secretariat on developing draft E-Parliament Strategy 2021-2024 based on the results of the assessment - <i>April</i>;</li> </ul>		Parliamentary E-Governance and Transparency Specialist  Expert on Parliamentary E-Governance	Department of the Computerized System	13 April 2021	Digitalization of parliamentary activities by identifying strategic priorities for the next period.
<b>3.2</b>	<b>Enhancing parliamentary communications and civic education (#Rada4U)</b>						
3.2.1	Increasing citizens' awareness and trust in the Parliament through the introduction of a comprehensive civic education policy on the	<ul style="list-style-type: none"> <li>Hands-on support to VRU in designing a Communication Plan to raise awareness about the Comprehensive Parliamentary Educational Programme (this task to be delivered in cooperation with VRU Secretariat's Information Department, Education Centre, relevant committees, interested MPs, Ministry of Education and Science) – <i>March</i>;</li> <li>Hands-on support to VRU, including trainings and consultations, in</li> </ul>	Adoption of the Comprehensive Parliamentary Educational Programme by the Speaker.	Parliamentary E-Governance and Transparency Specialist PRO Expert on Parliamentary Education and Citizens' Engagement PRO Expert on Development of VRU Digital	Deputy Head of the VRU Secretariat	30 September 2021	Increasing parliamentary accountability through greater openness and transparency, as well as engaging citizens in the legislative processes.





		<p>TV channel on YouTube - <i>March-April</i>;</p> <ul style="list-style-type: none"> <li>• Development of the VRU Public Reception Office design - July;</li> <li>• Hands-on support to the Rada TV channel in developing new formats of TV/YouTube shows on parliamentary reform, in line with the overall VRU Communication Strategy – <i>May</i></li> <li>• Preparation of feasibility study (funding, premises, staff, purpose) concerning establishment of the Centre for Parliamentarism within the VRU Secretariat Information department - June</li> </ul>		PRO Expert on Parliamentary Education and Citizens' Engagement			
3.2.2	Support the VRU in ensuring an overall framework for parliamentary communications through implementation of the Communications Strategy, including internal (within the Parliament) and external (with key EU and UA	<ul style="list-style-type: none"> <li>• Hands-on support to VRU in adoption and implementing the VRU branding strategy, as well as to the smooth transformation of external and internal VRU communications, using new branding guidelines:                     <ul style="list-style-type: none"> <li>- Provision of final advice prior to development of the VRU branding strategy – <i>April</i>;</li> <li>- Developing instructions on the usage of unified visual style in external and internal VRU communications, in line with the VRU branding strategy and hands-on support to its implementation – <i>May</i>;</li> <li>- Hands-on support to VRU in preparing a Visual Guide in line with the VRU branding strategy</li> </ul> </li> </ul>	Adoption of the Branding Strategy by the VRU.	Parliamentary E-Governance and Transparency Specialist PRO Expert on Development of VRU Digital Channels	Deputy Head of the VRU Secretariat	30 September 2021	Increasing parliamentary accountability through greater openness and transparency.

	<p>stakeholders) strategic communication.</p>	<p>and its distribution among journalists, CSOs, international organizations, and other stakeholders – <i>May</i>;</p> <ul style="list-style-type: none"> <li>- Hands-on support to VRU to conduct a series of trainings for all VRU secretariat staff, MPs, and assistants on how to use the new VRU branding guidelines - <i>June-July</i>;</li> <li>• Hands-on support to VRU in development and implementation of the annual work plan of the new VRU Press Centre, including:             <ul style="list-style-type: none"> <li>- Development of the schedule of Information sessions for journalists on important legislative initiatives;</li> <li>- Introduce new legal framework concerning unified requirements for external communications of the VRU Committees, in close cooperation with VRU committee secretariats, the Information Department, VRU Press Service, and MPs – <i>April</i>;</li> <li>- Hands-on support to VRU committees on external communication, based on the adopted requirements for unified communication of VRU Committees - <i>June-September</i></li> </ul> </li> <li>• Development of a comprehensive assessment of the implementation of</li> </ul>		<p>PRO Expert on development of VRU external communication</p> <p>PRO Expert on development of VRU external</p>			
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		<p>the Communication Strategy 2017-2021, including institutional set-up (management, funding) and recommendations for future programming - <i>March-May</i>;</p> <ul style="list-style-type: none"> <li>• Development of practical tools for communication (formal and informal, vertical and horizontal) for the VRU Secretariat staff, based on the adopted Concept of internal communication - <i>March-April</i>;</li> <li>• <i>Procurement and transfer of the equipment for the VRU Press Centre</i></li> </ul>		<p>communication</p> <p>Expert on VRU internal communication</p> <p>Parliamentary E-Governance and Transparency Specialist</p>			
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